INSTRUCTIONS to prepare A FULL PAPER FOR THE  
XII International Conference on Structural Analysis of Historical Constructions – SAHC 2020

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**Abstract.** *This document provides information and instructions for preparing a Full Paper to be included in the Proceedings of SAHC 2020 Conference.*

1 INTRODUCTION

All the participants whose Abstract has been accepted for presentation at the Conference are kindly requested to submit the Full Paper electronically via the web page of the Conference, <https://congress.cimne.com/SAHC2020/> before January 15, 2020. The submission of the full paper is mandatory. The Conference Proceedings (full papers) will be submitted for indexation in the Conference Proceedings Citation Index – ISI Web of Knowledge (Thomson Reuters) and SCOPUS database. The Full Paper should be written following the present instructions for authors. The file has to be translated into Portable Document Format (PDF) before submission via the Conference site. The organizers do not commit themselves to include in the Proceedings any Full Paper received later than the above-mentioned deadline. The corresponding author should be the speaker, and it is expected that she/he will register and pay her/his registration fee during the registration period (before January 31, 2021 for early bird registration, before May 31, 2021 for registration dead line) for the Full Paper to be included in the technical program of the Conference.

2 GENERAL SPECIFICATIONS

The Full Paper must be written in English within a printing box of 16 cm × 21 cm, centered in the page. The Full Paper including figures, tables and references must have a minimum length of 6 pages and must not exceed 12 pages. Maximum file size is 4 MB.

3 TITLE, AUTHORS, AFFILIATION, KEY WORDS

The first page must contain the Title, Author(s), Affiliation(s), Keywords and the Summary. The Introduction must begin immediately below, following the format of this template.

3.1 Title

The title should be written centered, in 14 pt, boldface Roman, all capital letters. It should be single spaced if the title is more than one line long.

3.2 Author

The author's name should include first name, middle initial and surname. It should be written centered, in 12 pt boldface Roman, 12 pt below the title.

3.3 Affiliation

Author's affiliation should be written centered, in 11 pt Roman, 12 pt below the list of authors. A 12 pt space should separate two different affiliations.

3.4 Keywords

Please, write no more than six keywords. They should be written left aligned, in 12 pt Roman, and the line must begin with the words **Keywords:** boldfaced. A 12 pt space should separate the keywords from the affiliations.

3.5 Abstract

Use 12 pt Italic Roman for the summary. The word **Abstract** must be set in boldface, not italicized, at the beginning of the first line. The text should be justified and separated 12 pt from the key words, as shown in the first page of these instructions.

4 HEADINGS

4.1 Main headings

The main headings should be written left aligned, in 12 pt, boldface and all capital Roman letters. There should be a 12 pt space before and 6pt after the main headings.

4.2 Secondary headings

Secondary headings should be written left aligned, 12 pt, boldface Roman, with an initial capital for first word only. There should be a 12 pt space before and 6pt after the secondary headings.

5 EDITORIAL HEADING

The first page has to include the Editorial Heading, as shown in the first page of these instructions. Successive pages will include the name of the authors.

6 TEXT

The normal text should be written single-spaced, justified, using 12 pt (Times New) Roman in one column. The first line of each paragraph must be indented 0.5 cm. There is not inter-paragraph spacing.

7 PAGE NUMBERS

In order to organize the Full Paper, it is better to number the pages. Page numbers are not included in the printing box.

8 FIGURES

All figures should be numbered consecutively and captioned. The caption title should be written centered, in 10 pt Roman, with upper and lower case letters.



**Figure 1**: Page layout

A 6 pt space should separate the figure from the caption, and a 12 pt space should separate the upper part of the figure and the bottom of the caption from the surrounding text.

Figures may be included in the text or added at the bottom of the Full Paper.

9 EQUATIONS

A displayed equation is numbered, using Arabic numbers in parentheses. It should be centered, leaving a 6 pt space above and below to separate it from the surrounding text.

The following example is a single line equation:

|  |  |
| --- | --- |
| *Ax = b* | (1) |

The next example is a multi-line equation:

|  |  |
| --- | --- |
| *Ax = b* | (2) |
| *Ax = b* |  |

10 TABLES

All tables should be numbered consecutively and captioned, the caption should be 10 pt Roman, upper and lower case letters.

**Table 1**: Example of the construction of one table

| C11 | C12 | C13 |
| --- | --- | --- |
| C21 | C22 | C23 |
| C31 | C32 | C33 |
| C41 | C42 | C43 |
| C51 | C52 | C53 |

A 6pt space should separate the table from the caption, and a 12 pt space should separate the table from the surrounding text.

11 FORMAT OF REFERENCES

References should be quoted in the text by superscript numbers [1,2,3] and grouped together at the end of the Full Paper in numerical order as shown in these instructions. Examples of the reference styles for books, journal papers and conference proceedings are reported below.

12 CONCLUSIONS

* Full Papers in format for publication should be submitted electronically via the webpage of the Conference <https://congress.cimne.com/SAHC2020/> before January 15, 2020. They must be translated into Portable Document Format (PDF) before submission. The maximum size of the file is 4 Mb.
* The speaker (corresponding author) is expected to pay his registration fee during the advance period (before January 31, 2021 for early bird registration, before May 31, 2021 for registration dead line) for the presentation to be included in the final program of the Conference.

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REFERENCES

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